



DEPARTMENT OF TRANSPORTATION
DRIVER AND MOTOR VEHICLE SERVICES
1905 LANA AVE NE, SALEM OREGON 97314

Application for Tow or Recovery Vehicle Business Certificate

REMARKS

INSTRUCTIONS: This application is for a Tow Business Certificate and Tow Plates only. Complete Lines 1 through 8 and sign on Line 9. Send the completed form and fees to: DMV, 1905 Lana Ave. NE, Salem, OR 97314. You **also** must register your vehicle with DMV or Motor Carrier Transportation Division (MCTD). Read the information below and on the back of this form.

TOW BUSINESS CERTIFICATE: A Tow Business Certificate is required for each tow or recovery vehicle operated on Oregon highways. The fee is \$17 and the certificate is valid for one year from the date of application. A fee for original tow identification plates is required. The vehicle must be titled in the same name as listed on Line 4 of this form. You are also required to register with either DMV or MCTD. See "Registering a Tow or Recovery Vehicle" for more information.

WHERE TO REGISTER A TOW OR RECOVERY VEHICLE:

- You must register with DMV if your tow/recovery vehicle has a combined weight of 26,000 pounds or less and is not proportionally registered (prorate) for operation in other states. "Combined weight" means the loaded weight of your vehicle plus the loaded weight of any vehicle towed or recovered. Contact DMV at (503) 945-5000 if you have any questions.
- You must register with MCTD if the combined weight of your tow/recovery vehicle is more than 26,000 pounds. You also may need to register with MCTD on a proportional basis if you operate your tow vehicle in Oregon and other states. Contact MCTD at (503) 378-6699 for more information on registering with MCTD.

VEHICLE DESCRIPTION

TRANS CODE	MP	EX	PERMIT #	MEMORANDUM RECEIPT #	BATCH CODE	
NEW PLATE #	STICKER #	VEHICLE IDENTIFICATION NUMBER (VIN)		OREGON TITLE #	\$17 BUSINESS CERTIFICATE FEE	
PRESENT PLATE #	EXPIRATION DATE	YEAR	MAKE	REGISTERED WEIGHT		COMBINED WEIGHT
Check One: <input type="checkbox"/> Check here if the vehicle will be registered with MCTD. <input type="checkbox"/> Check here if the vehicle will be registered with DMV. An Application for Registration and required fees must be attached.						
REGISTERED OWNER / BUSINESS NAME (AS SHOWN ON TITLE)			ODL / ID / CUSTOMER #	DATE OF BIRTH	PLATE FEE	
REGISTERED OWNER / BUSINESS ADDRESS (NUMBER, STREET, CITY, STATE, ZIP CODE)					TOTAL FEE	

INSURANCE INFORMATION

NAME OF LIABILITY / CARGO INSURANCE COMPANY (NOT AGENT)	LIABILITY POLICY NUMBER
NAME OF CARGO INSURANCE COMPANY (NOT AGENT)	CARGO POLICY NUMBER

Please read the additional instructions and regulations on the other side of this form.

THE ADDRESS WHERE THE VEHICLE MAY BE INSPECTED

STREET ADDRESS	CITY	COUNTY	TELEPHONE # ()
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The owner must certify by completing all applicable statements and sign the *Application for Tow or Recovery Vehicle Business Certificate*. Under Oregon law it is a crime to knowingly affirm falsely to any matter relating to the regulation of towing businesses (ORS 822.605). The offense is a Class C felony, punishable by a jail sentence of 5 years, a fine of up to \$100,000, or both.

I certify that: **1)** I comply with insurance requirements for this vehicle and will continue to comply with these requirements until the registration expires or I sell the vehicle; **2)** The vehicle meets all safety standards required by Oregon Administrative Rules; **3)** I am the registered owner or an authorized representative; **4)** All information on this application is accurate; **5)** The vehicle shall be used exclusively as described in ORS 822.210; and **6)** If applying for DMV registration, the vehicle's combined weight is less than 26,001 pounds and is not subject to Oregon's weight-mile tax.

SIGNATURE X	TITLE	TELEPHONE # ()
VALIDATION	COUNTER DATE STAMP / INITIALS	

How to Register Your Tow or Recovery Vehicle With DMV: Complete this application and submit it to DMV along with:

1. The \$17 Tow Business Certificate fee;
2. A completed application for registration;
3. A certificate issued by your insurance carrier showing that:
 - a) the insurance company is licensed to do business in this state;
 - b) show that you are covered by a policy that provides the minimum amount and limits of coverage required under ORS chapter 825;
 - c) contain the policy number;
 - d) require the insurance company to give the department written notice of cancellation of the policy until the department receives the written notice or until the cancellation date specified in the written notice, whichever is later; and
4. The registration fee, based on the registration weight of the vehicle. You can find the registration fee on the fee schedule for tow or recovery vehicles, available from DMV.

If you have questions, call DMV customer assistance at (503) 945-5000.

Registration weight for tow/recovery vehicles is the weight of the tow vehicle fully equipped for service, not including any part of the weight of the vehicle being towed, unless the towed vehicle includes a trailer with a loaded weight of more than 8,000 pounds. In this case, the loaded weight of the trailer must be included in the registration weight.

GENERAL REGULATIONS

PERMITS REQUIRED - Tow or recovery units require an over-dimensional permit to operate when towing a vehicle, if the combination of the tow unit and the vehicle being towed exceeds 50 feet in length or the combined weight exceeds 80,000 pounds. Over-dimensional permits are issued annually and can be obtained by calling MCTD at (503) 373-0000.

INSURANCE - ORS 822.205 and Oregon Administrative Rules require that all tow or recovery units maintain insurance providing coverage of the type and in the amounts required for motor carriers under ORS Chapter 825, and \$50,000 cargo coverage. (If the applicant tows or recovers only vehicles owned by the applicant, the \$50,000 cargo coverage is not required.) Check with MCTD if you have questions about insurance requirements under Chapter 825.

SAFETY STANDARDS - ORS 822.205 and Oregon Administrative Rules require tow or recovery units to meet specific standards. You may request a copy of these regulations by writing to: DMV, 1905 Lana Ave. NE, Salem OR 97314.

PLATES / REGISTRATION - Each tow or recovery vehicle must have tow identification plates and a tow certificate, which are issued by DMV for any tow and/or recovery vehicle operated in Oregon. The certificate must be kept in the vehicle and the plates must be displayed on the vehicle. If the vehicle **is** registered with DMV, the tow identification plates are also your registration plates, and the certificate is your registration card. If the vehicle is registered with MCTD, you will also receive a separate registration card and plates from MCTD.

PRIVILEGES GRANTED - ORS 822.210 authorizes the holder, or an employee of the holder, of a current valid towing business certificate to:

1. Tow and recover vehicles; and
2. Tow unregistered vehicles in this state without obtaining registration or trip permits for the towed vehicles.