



DEPARTMENT OF TRANSPORTATION
DRIVER AND MOTOR VEHICLE SERVICES
1905 LANA AVE NE, SALEM OREGON 97314

Title and Registration Procedures

You must surrender the original ownership document for your vehicle before you can title and register in Oregon. Here's what we must receive:

1. A completed and signed **Application for Title and Registration**, (Form 735-226). See #1 of instructions.
2. The out-of-state certificate of title, manufacturer's certificate of ownership (MCO), or other original ownership documents. You should provide whatever evidence of ownership you have including any foreign registration or title documents, manufacturer's certificate of origin, military registration, etc. Ownership documents from different countries vary substantially. If the ownership document is printed in alphabetic symbols not common to the English language (such as Arabic or Japanese), a certified interpretation must be included.
3. Proof of an inspection of the vehicle identification number and proof of compliance with the Oregon Low Emissions Vehicle (LEV) requirement, if applicable. See #2 of instructions.
4. DEQ inspection certificate, if applicable. See #3 of instructions.
5. Title, registration and inspection fees, made payable to Oregon DMV. If you are registering and need a temporary permit, you may submit your completed application, supporting materials and payment to a DMV office (if all is in order, you may be able to get plates or stickers at the office). See #4 of the "Instructions" section for how to calculate fees.
6. If the vehicle is from out-of-country, proof the vehicle meets U.S. federal safety and emissions standards or that the vehicle is exempt from those standards. In addition, a Certification of Liens on an Imported Vehicle, Form 6436, must be submitted with the title application. See #4 of the "Instructions" section for how to calculate fees.

PLEASE NOTE: If the vehicle is from another state or country and the documents indicate the vehicle was damaged, the Oregon title will carry a notation that the vehicle had previous damage. DMV may not issue an Oregon Certificate of Title when a junk title, junk certificate or similar ownership document is issued by another jurisdiction. For information or alternatives for retitling the vehicle, contact the other jurisdiction.

★ IMPORTANT ★

If a security interest holder (bank, finance company, etc.) is holding the vehicle title, send them all the completed documents and fees with the "To Security Interest Holder" letter. The letter asks the security interest holder to send the outstanding title, completed documents and fees to Oregon DMV, 1905 Lana Avenue NE, Salem OR 97314.

All documents and fees must be returned TOGETHER. If you mail your application to DMV without the title, it will be returned to you unprocessed.

INSTRUCTIONS

1. Complete the APPLICATION FOR TITLE AND REGISTRATION (Form 735-226) with the following:

Lines 1, 2 & 3. Fill in the complete vehicle description.

Line 4. Federal and State laws require that odometer mileage be disclosed at the time of sale for vehicles that are nine years old and newer. If your name is already on the out-of-state title as the registered owner, you only need to list the current mileage shown on the vehicle odometer. If you are transferring the current title into your name, the odometer disclosure must be completed on the title itself and signed by both you and the previous owner (seller) shown on the title. If the title does not have a place for both you and the previous owner to sign, the disclosure can be completed on a separate state-issued form. The following vehicles are exempt from providing the disclosure: vehicles that are not self-propelled, vehicles 10 years old or older, vehicles not equipped with an odometer when manufactured, snowmobiles, ATVs and vehicles with a manufacturer's gross vehicle weight rating more than 16,000 pounds unless registered at a weight of 16,000 pounds or less.

Line 5. Complete the registered owner or lessee name, customer number (Oregon driver license or ID card number), and date of birth of the person whose address will be used for all DMV mail regarding this vehicle. All owners shown on the out-of-state title must appear on the application if there is a security interest holder involved. If you want to add or delete a name to the Oregon title that is shown on the out-of-state title, you need to first discuss this with your security interest holder. They must supply us with written authorization. A release of interest is needed for any owner that is shown on the ownership document but not shown on the application.

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Lines 6-7. List the address(es) for the owner shown on Line 5.

Residence Address: If the registered owner listed is an individual, they must provide their true residence address (where the owner primarily resides). If the owner listed is a business, the business address must be provided. If the owner listed is a lessee, the lessee's address must be shown.

Mailing Address: Complete the mailing address if you receive your mail at an address other than the residence address.

If the registered owner(s) is not domiciled in Oregon or is not otherwise eligible for registration in Oregon, the vehicle should be registered in the state in which the owner(s) lives or the home state of military record. Domicile means a person's home is in Oregon and the person intends to remain in Oregon or, if absent, to return to Oregon.

Lines 8-9.

List any additional owners. For individuals, include the customer number (Oregon driver license or ID card number), if known, and date of birth.

Lines 10-11.

One-time Mailing Address: If you would like the title and/or registration document being applied for mailed to a one-time mailing address (other than the residence or mailing address), you must complete Lines 10 and 11.

Vehicle Address: Complete the address where the vehicle is **primarily** housed, located or dispatched from, if it is different than the residence or business address.

Line 12. If the application shows joint ownership (two or more owners) please indicate by checking a box if you want survivorship. If no box is checked, no survivorship will be shown on the title. Survivorship means if one owner dies, the surviving owner only needs to show proof of death to release the interest of the deceased person. However, this does not mean that if one security interest holder dies, the owner has right of survivorship; it is only intended to be between registered owners and separately between security interest holders.

Lines 13-18. If you owe money on the vehicle, or the vehicle is leased, complete the security interest holder and/or lessor name and address on Lines 13-18. If the security interest holder/lessor listed is an individual, write their customer number and date of birth in the space provided. They must also provide their true residence address (where the owner primarily resides). If the security interest holder/lessor listed is a business, and you know the customer number DMV assigned to them, write it in the space provided. The business address must also be provided. If either party has a mailing address, other than the residence address, it must be provided also.

Line 19. If the application includes registration, and the vehicle is subject to financial responsibility laws, you must certify compliance with the law and that you will remain in compliance until the vehicle is transferred. This certification is made by signing the application. It is not necessary to provide your insurance company name and policy number at initial registration.

Lines 20-21. At least one owner or lessee must sign. If the application shows a lessee and lessor along with a security interest holder, the lessor must also sign (unless the security interest holder and lessor are the same). If a power of attorney is used for the owner(s), a power of attorney form must be completed with the vehicle description, the named attorney and be signed by the owner(s). The power of attorney should clearly state what authority is being granted. The power of attorney must be properly exercised on the application and attached to the documents. For example, John L. Doe has signed a power of attorney allowing Just A. Customer to sign for him. When exercising the power of attorney on the application, it should appear as follows: *John L. Doe by Just A. Customer, POA or Just A. Customer, POA.* By signing the application, you certify all applicable statements are true and correct. See "Certifications" section on the front of the application.

2. The law requires Oregon DMV to inspect the VEHICLE IDENTIFICATION NUMBER (VIN) on all vehicles being titled and registered in Oregon for the first time. The fee is \$7.

The vehicle may be taken to a DMV office for inspection. If the vehicle is out of state, it may be inspected by any law enforcement agency or, if you are in the military, by the military police, a provost marshal or a commanding officer. If the vehicle is in a state which does vehicle identification number inspections, an inspection form from that state's Motor Vehicles Division is acceptable. The \$7 fee, if done out-of-state, is not needed. Any differences in numbers on the vehicle and those on the documents must be resolved in the state

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where the vehicle was titled before submitting the documents to Oregon DMV.

DMV will not issue registration for model year 2009 or newer motor vehicles with 7,500 miles or less on the odometer at initial Oregon registration, unless the vehicle meets the Low Emission Vehicle (LEV) requirements or is otherwise exempt. A check for the LEV requirement may only be performed by Oregon DMV, Oregon Dept. of Environmental Quality (DEQ) or an Oregon licensed dealer with the vehicle in their stock. The check will be done by reviewing the Manufacturer's Certificate of Origin (MCO) for new vehicles, or by performing an under-the-hood check to view the emissions control label on used vehicles. There is no fee to check for the LEV requirement. For additional information concerning compliance with the LEV requirement and exemptions, please visit DMV's website at www.oregondmv.com or call 503-945-5000.

3. If you live within the Portland Metropolitan Service District or Rogue Valley I/M District, the vehicle's emission system must be inspected by the Dept. of Environmental Quality (DEQ) before you register your vehicle. A DEQ inspection certificate must be attached to the Application for Title and Registration. An information pamphlet is available by calling (503) 945-5000 or in the Portland area call (503) 299-9999. Call DEQ at (503) 229-5066 or visit the DEQ website at www.deq.state.or.us for more information.

FEES

4. Add fee A + B + C for Total Fee (see below). For instance, a typical passenger car or pickup fee would include the \$77 title fee, \$109 registration and plate fee, and \$7 VIN fee, for a total of \$193. If the \$7 VIN fee has been paid in advance, a fee of \$186 would accompany your documents.

A. VEHICLE TYPE (Includes plate fee)	2-yr Registration fee
Passenger cars/pickups -----	\$109
Passenger cars/pickups (hybrid-powered or electric) -----	\$109
Motorcycles -----	\$60
Motorcycles/mopeds (hybrid-powered or electric) -----	\$60
Light trailers (8,000 pounds or less loaded weight) -----	\$98
Heavy trailers (over 8,000 pounds loaded weight) -----	\$22
Snowmobiles -----	\$10
Low-speed or medium speed vehicles -----	\$109
Vans/pickups/trucks (over 10,000 pounds loaded weight)* ----	Based on fee schedule + \$23 plate fee
Travel trailers, campers* -----	Based on fee schedule + \$12 plate fee
Motor homes* -----	Based on fee schedule + \$23 plate fee

*Fee schedules are available at DMV's website and from DMV upon request. Complete "Weight/Length" on application (Form 735-226).

Note: Most **new** vehicles are subject to 4-year registration fees.

B. TITLE FEE

Transfer or Replacement

Trailers over 8,000 pounds loaded weight, motor vehicles with GVWR over 26,000 pounds (except motor homes) -----	\$90
All other vehicles -----	\$77

Replacement and Transfer

Trailers over 8,000 pounds loaded weight, motor vehicles with GVWR over 26,000 pounds (except motor homes) -----	\$90
All other vehicles -----	\$77

C. VIN FEE ----- \$ 7

You do not need to pay the \$7 VIN fee if: (a) the VIN inspection has been done prior to this application (there will be an indication on your application (Form 735-226) that the inspection has been done and the fee collected); or (b) you attach the Vehicle Identification Inspection Form that has been completed by an authorized out-of-state agency.

Current series Oregon passenger, amateur radio, and custom plates may be transferred to another vehicle. The expiration date of the plate transferred remains the same. The "Remarks" portion (on the front of the Form 735-226) of the application needs to indicate the vehicle year, make and vehicle identification number from

INSTRUCTIONS (Continued)

which the plates are being transferred. **The plate transfer fee is \$6.**

Truck and bus plates can be transferred to a like vehicle, to be similarly used, only when the vehicle they are being transferred from has been destroyed or permanently withdrawn from service in this state.

A vehicle or combination of vehicles with a loaded weight of more than 26,000 pounds may be subject to Oregon's weight-mile tax and must register with Motor Carrier Transportation Division (MCTD). Call MCTD at (503) 378-6699 for information.

IMPORTED VEHICLES

5. You must have proof of compliance with U.S. federal safety and emissions standards for any vehicle where the ownership document submitted in support of an application for Oregon title was issued by a jurisdiction other than one of the United States, District of Columbia, or Puerto Rico.

Proof of compliance may be provided by sending DMV any one of the following:

- A manufacturer's certificate of origin (MCO) that indicates the vehicle was manufactured for use in the U.S., meets U.S. federal safety and emission standards, or other similar language.
- Proof the vehicle was previously titled or registered in the U.S., such as a previous registration card from Oregon or another state.
- For vehicles imported by the U.S. military or U.S. military personnel, a written notice or form issued by the U.S. military that states the vehicle complies with federal vehicle standards.
- An Oregon dealer may view the federal safety certification label and the EPA certification label affixed to the vehicle. A Dealer Certification of Compliance with Federal Emission and Safety Standards, Form 7290, must then be completed by the Oregon licensed dealer. The vehicle must have been from the Oregon dealer's inventory.
- An original letter from the manufacturer that clearly identifies the vehicle, including the vehicle identification number (VIN), and states that the vehicle was manufactured to meet federal safety and emission standards.
- An original letter from the manufacturer that clearly identifies the vehicle, including the VIN, and states that the vehicle meets EPA standards and can be modified to meet federal safety standards. The letter must be accompanied with a certification that the vehicle has been modified and complies with federal vehicle standards. A Certification of Compliance with Federal Emission and Safety Standards, Form 7286, can be used for this purpose.
- A U.S. Customs and Border Protection Form CF7501 or CBP 7501, Entry Summary, that contains a vehicle description, including the VIN, and an approval stamp or signature of an authorized U.S. Customs and Border Protection agent.

Since liens are not shown on titles/registration in most countries, you must submit a Certification of Liens on an Imported Vehicle, Form 6436. The form must be signed by the owner listed on the foreign ownership document or registration, not the new applicant, unless they are one and the same. If the owners shown on the foreign title or registration cannot be reached, the applicant may certify that the vehicle is free of liens.

IF YOU HAVE QUESTIONS, CALL DMV CUSTOMER ASSISTANCE.

Portland: (503) 299-9999	Eugene: (541) 686-7855
Bend: (541) 388-6322	Salem: (503) 945-5000
Medford: (541) 776-6025	TTY: (503) 945-5001
Roseburg: (541) 440-3395	

www.oregondmv.com

To Security Interest Holder:

The registered owner of the vehicle described on the enclosed documents has moved to Oregon and applied for registration. By law, we cannot title or register a vehicle unless we receive the current certificate of title. The owner cannot register the vehicle in Oregon until you send us the title.

Please send us:

1. The **current original CERTIFICATE OF TITLE.**
2. The Application for Title and Registration (Form 735-226), which has been completed and signed by the owner. (See the attached title and registration procedures for instructions to complete the form)
3. If you still hold an interest in the vehicle, your name, DMV customer number (if known) and address must appear on the application form as security interest holder.
4. Any necessary supporting documents, such as a power of attorney or release of interest.
5. A check or money order made payable to Oregon DMV, from either you or the registered owner, for all title and registration fees.

ALL DOCUMENTS and FEES must be submitted TOGETHER in the enclosed envelope to avoid delays in processing. Please make sure that the Application for Title and Registration (Form 735-226) has been completed to show the ownership you want shown on the Oregon title.

The Oregon title will be mailed directly to the security interest holder shown on the application. The registered owner will receive only the registration card.

If you no longer hold an interest in the vehicle, you must enclose either the signed-off title or the title with a signed statement that includes the vehicle identification information releasing your interest. The signature for a business must show the name of the business and the signature of a person authorized to sign for the business.

The vehicle described is currently being operated in Oregon on a temporary basis. Oregon only allows the purchase of two (2) 21-day temporary permits each year. The registered owner is depending on your prompt reply.

Oregon DMV
1905 Lana Avenue NE
Salem, OR 97314
(503) 945-5000
TTY Access only (503) 945-5001
www.oregondmv.com (To download forms)



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