



DEPARTMENT OF TRANSPORTATION  
DRIVER AND MOTOR VEHICLE SERVICES  
1905 LANA AVE NE, SALEM OREGON 97314

# STOLEN VEHICLE NOTIFICATION

(Instructions on back)

## Loss NOT Covered By Insurance

**Section 1 - Unrecovered Stolen Vehicle** - Complete this form\* if it has been at least 30 days since your vehicle was stolen, the vehicle has not been recovered, and the loss is not covered by insurance. Detach and mail Section 1 to the address on the back of this form, along with evidence that the vehicle was reported stolen to law enforcement. If this information is not included, the notice will not be filed.

\* Completion of this form does not place a notation on DMV's records to indicate the vehicle has been stolen; it only satisfies the notification requirement of ORS 819.012 (1) (b), indicating the vehicle meets the definition of a totaled vehicle. Contact your local law enforcement agency to report the vehicle stolen.

PLATE NUMBER	YEAR	MAKE	BODY STYLE
VEHICLE IDENTIFICATION NUMBER		TITLE NUMBER	
POLICE AGENCY REPORTED TO		POLICE REPORT NUMBER	
DATE OF THEFT		DATE REPORTED	
NAME(S) OF REGISTERED OWNER(S)			
STREET ADDRESS, CITY, STATE AND ZIP CODE			
SIGNATURE X			

DETACH

DETACH

**Section 2 – Recovered Stolen Vehicle** - Complete this form if you previously notified DMV that your vehicle was stolen by sending in Section 1 and the vehicle has now been recovered.

**DATE RECOVERED:** \_\_\_\_\_

**Is the vehicle damaged and is the estimated cost to repair the vehicle at least 80% of its retail market value before the damage?**

- Yes – Do NOT complete Section 2.**  
See the instructions on the back of this form for more information.
- No –** The vehicle is not considered “totaled.” However, a vehicle identification number inspection is required before the vehicle can be retitled. See the back of this form for instructions.

PLATE NUMBER	YEAR	MAKE	BODY STYLE
VEHICLE IDENTIFICATION NUMBER		TITLE NUMBER	
NAME(S) OF REGISTERED OWNER(S)			
STREET ADDRESS, CITY, STATE AND ZIP CODE			
SIGNATURE X			

# STOLEN VEHICLE INSTRUCTIONS

## What to do when your vehicle is stolen:

- If the loss *is not* covered by insurance:

1. Report the theft to law enforcement, and
2. Wait at least 30 days. If the vehicle has not been recovered after 30 days, **you then must notify DMV within 60 days of the date of the theft.** Failure to notify DMV is a Class A Misdemeanor and is punishable by a jail sentence of up to one year, a fine of up to \$6,250, or both.

### Who must notify DMV:

- A registered owner, as maintained in DMV's record of the vehicle.
- If you own the vehicle but haven't transferred the title, apply for title in your name. Submit completed Section 1 of this form, along with the title application.

### How to notify DMV:

- Complete only Section 1 on the front of this form.
- You **must** include evidence that the vehicle was reported as stolen to law enforcement, otherwise the notice will not be filed. Evidence may include:
  - A copy of the police report;
  - A police report number and the name of the agency the theft was reported to; or
  - Other verification of the report.
- Detach Section 1. Retain Section 2 for use if the vehicle is recovered.
- Mail Section 1 to:

**DMV - Totaled Vehicle Desk  
1905 Lana Ave NE  
Salem OR 97314**

- If the loss *is* covered by insurance:

1. Report the theft to law enforcement, and
2. Report the theft to your insurance company.

*Because the insurance company is required to report the theft to DMV, you do not need to complete this form.*

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## RECOVERED VEHICLE INSTRUCTIONS

### If the vehicle is recovered:

- You must first determine if the vehicle is damaged and if the estimated cost to repair the vehicle is at least 80% of its retail market value before the damage.
- If your answer to the question is "**Yes**," you must surrender the title or primary ownership document to DMV within 30 days of the recovery date and do one of the following:
  - a. apply for a salvage title; or
  - b. if the vehicle is repaired, rebuilt, or eligible for a certificate of title, apply for title showing the vehicle as "totaled" and assembled, reconstructed, or replica; or
  - c. surrender the title or primary ownership document to DMV, along with a statement indicating that the vehicle is totaled and that you do not intend to rebuild or repair the vehicle, to transfer ownership of the vehicle frame or unibody, or to use the frame or unibody for repairing or constructing another vehicle.
- If your answer to the question is "**No**," complete Section 2 of the form and follow these instructions.
  - a. If the vehicle is not considered "totaled," and you wish **to remove the totaled notation** from the vehicle record **now**, you must go to a full service DMV office to have a vehicle identification number (VIN) inspection done. There is a fee for the inspection. Submit Section 2 of this form, with the VIN inspection, to remove the totaled notation.
  - b. If you do not wish to have a VIN inspection performed now, complete Section 2 of the form and send it to: DMV-Totaled Vehicle Desk, 1905 Lana Ave NE, Salem Oregon 97314. The totaled notation will be removed, but a new notation will be added indicating that a VIN inspection is required before the vehicle can be retitled.